

# Sharam Obed

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## WORK EXPERIENCE

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### National Oceanic & Atmospheric Administration

Apr. 2023 – Nov. 2023

*IT Asset Management Lead*

*Springfield, VA*

- Developed and enforced inventory control processes to account for property received, shipped, excessed, moved or transferred.
- Managed operational support for CI records, assets, stock, inventory, models, and product catalog information
- Partnered with desktop services and engineering to prep/build/configure laptops, desktops, and mobile devices for new hires, break/fix, and refreshes.

### DirecTV

Mar. 2022 – Sep. 2022

*IT Asset management Analyst*

*Remote*

- Provided direct input to the SOPs for team and vendors for the entire product lifecycle from storage to delivery to maintenance and replacements.
- Managed disposal cases and end of life asset processes, driving compliance activities.
- Assisted with hardware audit management, supporting customers to maintain accurate asset records.

### Navy Federal Credit Union

Apr. 2021 – Jan. 2022

*IT Asset Management Analyst*

*Remote*

- Performed license management to ensure rights exist for all licenses in the environment. Optimized value by re-allocating licenses and promoting adherence to established standards.
- Increased the lifespan of hardware assets and reduced replacement costs by improving lifecycle management processes.
- Worked closely with branch locations and Operations to conduct accurate cycle counts, perform inventory planning, investigate discrepancies and utilization of hardware assets.

### National Oceanic & Atmospheric Administration

Sep. 2017 – Apr. 2021

*IT Asset Manager*

*College Park, MD*

- Oversaw inventory to ensure efficient equipment procurement, and provide guidance on best practices to optimize asset utilization.
- Tracked assets to ensure accurate asset tagging, accounting, and managed asset disposal in adherence to NOAA guidelines.
- Worked with the Global Hardware Audits team to manage IT hardware audits, life-cycles, and asset classifications.
- Served as the ITAM subject matter expert (both SAM and HAM), providing guidance and developing an enhancement roadmap based on stakeholder needs as well as training, and development on how to maintain asset and CMDB data.

### Hub Group

Feb. 2016 – Aug. 2017

*Asset Manager*

*Chantilly, VA*

- Maintained accurate records of inventory transactions, including purchase orders, invoices, and shipping documents. Tracked dispositions, vendor repairs, return to stock, and excess instructions and processing.
- Ensured quality control, compliance, data integrity, and completeness of configuration, asset, and product data.

## EDUCATION

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### Virginia Commonwealth University

*BS, Business Administration & Management*

May, 2014

*Richmond, VA*

## CERTIFICATIONS, SKILLS & INTERESTS

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- **Certifications:** ITIL Foundation in IT Service Management; Sunflower Property management
- **Skills:** Servicenow; CMDB; Retirement & disposal; Install/Add/Move/Change processes; Software management; Hardware management; ITIL Project & Organizational Leadership; Lifecycle management
- **Interests:** Chess; weightlifting; hiking; traveling; fishing; Reddit